

CEMENT CORPORATION OF INDIA LIMITED
BOKAJAN CEMENT FACTORY

Ref. No. BKJ/ADM/HR/Binding/2023

Dated 23.11.2023
Due Date : 08.12.2023

TENDER NOTICE

Sealed quotation duly superscribed "**Quotation for Binding**" are invited for Binding work of official records as per following terms & conditions:-

1. The contract will be awarded initially for a period of two years. However, it may be extended for another period of 1 year further at the discretion of the Corporation subject to satisfactory performance.
2. An amount of Rs.400/- (Rupees four hundred only) will have to be deposited by the successful tenderer within 1 month of acceptance of offer as Security Deposit amount of the contract.
3. The payment will be made to the contractor on raising bills within 20 days from the date of submission of bill alongwith necessary work done certificate from the concerned department.
4. Materials cost etc. for Binding is to be borne by the contractor.
5. Contractor has to execute the work in the premises of the Corporation as directed by HR department.
6. The last date of receipt of quotation in the office of the HOD(HR), CCI Ltd., Bokajan is **08.12.2023** up to 2.00 p.m. The time of opening of tenders is 2.30 p.m. of the same day.
7. Offers indicating the lowest rates for the following specifications may be quoted by the tenderers :-
 - i. Full size Demi Rs..... (cover page for binding should be in cloth
 - ii. ½ (Half) size demi Rs..... pasting with side marbelling)
 - iii. ¼ (Quarter) size demi Rs.....
8. The Management reserves the right to decide on any dispute arising out of the above and such decision shall be final and binding on all the tenderers.

Tenderer Signature
With Seal and Stamp

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Copy to : HOD (Fin) for kind information and necessary action please.